

VIVEKANANDA DEGREE COLLEGE

“MANDATORY DISCLOSURE”

(2009 – 2010)

PGDBM/PGDM/MBA PROGRAMMES

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

I. NAME OF THE INSTITUTION

* Address including telephone, Fax, e-mail.

: **VIVEKANANDA DEGREE COLLEGE**

**Dr. Rajkumar Road, Rajajinagar II Stage
Bangalore – 560 055.**

Ph: 080 – 23577334

FAX: 080 – 23371889

e-mail: vdc_principal@rediffmail.com

II. NAME & ADDRESS OF THE DIRECTOR : **DR. T. R. SHANMUGAM**

Director – MBA

Vivekananda Degree College

**Dr. Rajkumar Road, Rajajinagar II Stage
Bangalore – 560 055**

III. GOVERNANCE

i) Members of the Board and their brief background.

As per Enclosure - 1

ii) Members of Academic Advisory Body.

As per Enclosure - 2

iii) Frequency of the Board Meetings and Academic Advisory Body.

Board once in a month, Academic Advisory Board meets once in 3 months

iv) Organisational chart and processes

As per Enclosure - 3

v) Nature and Extent of involvement of faculty and students in academic affairs/improvements.

Faculty are involved in mentoring the students in addition to lecturing.

Students take active part in case study presentation & group discussions.

IV. PROGRAMMES

i) Name of the Programmes (Full Time) approved by the AICTE.

MBA (Full time) 2 years affiliated to Bangalore University

ii) Name of the Programmes (Part Time) approved by the AICTE.

- NIL -

iii) Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus.

- NIL -

iv) For each Programme the following details are to be given :

v) Name

vi) Number of seats

- vii) Duration
- viii) Cut off mark for admission during the last 2 years.
- ix) Fee
- x) Placement Facilities
- xi) Campus placement in last two years with minimum salary, maximum salary and average salary.
- xii) Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval.

- NIL -

- xiii) Details of the Foreign Institution/University:
- xiv) Name of the University/Institution
- xv) Address
- xvi) Website
- xvii) Is the Institution/University Accredited in its Home Country
- xviii) Ranking of the Institution/University in the Home Country
- xix) Whether the degree offered is equivalent to an Indian degree?

If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.

- xx) Nature of Collaboration
- xxi) Conditions of Collaboration
- xxii) Complete details of payment a student has to make to get the full benefits of collaboration.

AICTE : For each Collaborative/affiliated Programme give the following:

- i) Programme Focus
- ii) Number of seats
- iii) Admission Procedure **- Not Applicable -**
- iv) Fee
- v) Placement Facility
- vi) Placement Records for last two years with minimum salary, maximum salary and average salary
- vii) Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005.

V. FACULTY

- i) Number of faculty members : **For an intake of 120 students in 1st year during 2008 – 2009 & 60 students in 2nd year.**
- Permanent faculty **12**
 - Visiting faculty **4**
 - Adjunct faculty **NIL**
 - Guest faculty **Guest lectures are arranged once in 15 days.**
- ii) Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.
As per enclosure - 4
- iii) Number of faculty employed and left during the last two years
Employed – 2
Left - 2
- iv) Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned.
As per enclosure - 5
- v) Whether student assessment of faculty is in force. - **Yes**

VI. FEE

- i) Details of fee, as approved by State Fee Committee, for the Institution.
Tuition fees Rs.50,000-00
- ii) Time schedule for payment of fee for the entire programme.
Once a year during I & III semester
- iii) Fee waivers granted with amount and name of students.
NIL
- iv) Number of scholarships offered by the institute with the name of students, duration and amount.
Not Applicable
- v) Criteria for fee waivers/scholarships.
Not Applicable
- vi) Estimated cost of Boarding and Lodging in Hostels.
Lodging facility exists in college hostel costing Rs.2.000.00p.m.

VII. ADMISSION

- i) Number of seats sanctioned with the year of approval.
120 seats effective from 2008 - 09
- ii) Number of students admitted under various categories each year in the last two years.
60 : 2006 – 07
60 : 2007 - 08
- iii) Number of applications received during last two years.
100 + 100

VIII. ADMISSION PROCEDURE

- i) Mention the admission test being followed, name and address of the Test Agency and its URL (website).

**K-MAT (KPPGCA)
PGCET (VTU)**

- ii) Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests/University tests). - **NIL**

- i) Calendar:

- ii) Last date for request for applications. **As per the guidelines received from**

- iii) Last date for submission of application **PGCET/Bangalore University**

- iv) Dates for Group Discussion (GD)/Interviews

Dates for announcing final results

- i) Release of admission list (main list and waiting list should be announced on the same day)

- ii) Date for acceptance by the candidate (time given should in no case be less than 15 days)

- iii) Last date for closing of admission.

- iv) Starting of the Academic session. - **September 2008**

The waiting list should be activated only on the expiry of date of main list

- i) The policy of refund of the fee, in case of withdrawal, should be clearly notified.

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

- i) Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.

- ii) Mention the minimum level of acceptance, if any, for any criteria.

- iii) Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/Interview

50% in aggregate at Degree level

- iv) Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.

Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution. The Website must be dynamically updated with regard to X -XIII.

Mandatory Disclosure is uploaded on the college website during May 2008

X. APPLICATION FORM

- i) Downloadable application form, with online submission possibilities.

Facility will be available

XI. LIST OF APPLICANTS

- i) List of candidates whose application have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

Admission is under progress for 2008-09. List will be uploaded on the website after the admissions are completed.

XII. CRITERIA FOR GD/PERSONAL INTERVIEW

- i) Norms adopted for calling the candidates for Group Discussion/Personal Interview. (It has to be strictly in order of merit.)
- ii) Attributes for evaluation in GD/Interview.

Management seats are allotted based on the ranking of K-MAT and marks obtained in the Degree and personal interview, Communication skills, General knowledge & personality.

XIII. RESULTS

- i) Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)
Principal, Director & 2 faculty members
- ii) Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.
- iii) List of candidates who have been offered admission in each category.
- iv) Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.
- v) List of the candidates who joined within the date vacancy position in each category before operation of waiting list.

Note : Suppression and/or misrepresentation of information would attract appropriate penal action.